

Hospice Policy List

Disclaimer: The policies in this list are associated with CHAP standard requirements. The list is not inclusive of all policies required by federal or state hospice regulations for regulatory compliance.

Standard (s)	Policy and Procedure that supports:	Federal Regulatory Tag(s)
Patient Family Centered Care (HPFC)		
HPFC 1. D	Written Patient Bill of Rights	L500, L502
HPFC 2. D	Elements of the Patient Bill of Rights	L503, L505, L512 – L519
HPFC 6. D	The policies that define the complaint/grievance management process	N/A
HPFC 7. D	Process to ensure all allegations of mistreatment, neglect, abuse, or misappropriation of property are reported immediately	L508
HPFC 8. D	Policy of how the Hospice responds to alleged violations by anyone working on Hospice's behalf	L509, L510, L511
HPFC 9. D	Hospice informs and distributes to the patient written advance directives policies including applicable state law	L503
Hospice Assessment, Care Planning & Coordination (HCPC)		
HCPC 15. I	Drug review process and update of profile	L530
HCPC 21. I	Process for IDG documentation of the patient's or representative's level of understanding, involvement, and agreement with the POC	L545-L551
HCPC 23. D	Policies that define systems of communication and care coordination	L554, L555, L556, L557, L558
Hospice Care Treatment Delivery and Transitions (HCDT)		
HCDT 23. D	(CAM) Complementary and Alternative Medical Services Policies	N/A
HCDT 25. D	Remote or Telemonitoring services policies	N/A
HCDT 34. D	Policies for management and disposal of controlled drugs in the patient's home	L694
HCDT 36. D	Defined continuity of care during transfer of care and live discharge	N/A
Hospice Inpatient Care (HSIC)		

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Patient Family Centered Care (HPFC)		
HSIC 5. D	Short term inpatient care written agreement elements	L763-L772
HSIC 9. D	Facility Emergency Preparedness Requirements (Hospice Owned)	E0015
HSIC 10. D	Inpatient facility EP P/P based on the Hospice EP Plan	E0018-E0022, E0026
HSIC 22.I	Visitation Policy	N/A
HSIC 26. I	Policy on changing of linen (Hospice owned IPU)	L835
HSIC 27. I	Elements required in infection control program	L833
HSIC 30. D	Policy for medication dispensing	L691
HSIC 32. I	Disposal of controlled substances	L698
HSIC 35. D	Restraint/seclusion policy	L840-L842
HSIC 36. I	Requirements related to the use of restraint/seclusion	L843, L844, L845
HSIC 39. D	Elements of the inpatient restraint policy	L846-L849, L851
HSIC 43. I	Policy related to training	L850, L856-L860
HSIC 44. D	Monitoring the physical and psychological wellbeing of a restrained or secluded patient	L858
HSIC 46. I	Handling patient deaths during use of restraint/seclusion	L861
Hospice Human Resource Management (HSRM)		
HSRM 1. D	HR policies	N/A
HSRM 2. D	Written Job descriptions, organizational chart	N/A
HSRM 14. I	Policies and procedures regarding competency assessments	L614, L 663
HSRM 29. D	Performance evaluations	N/A
Hospice Infection Prevention & Control (HIPC)		
HIPC 1. D	Written infection control program	L577-L582
HIPC 4. I	Organizational staff bag policy	L579
HIPC 8. D	Policy for cleaning work surfaces in the patient's environment	L579
HIPC 10. D	Policies and procedures for reporting work related exposure and post-exposure follow-up	L580
Hospice Information Management (HSIM)		
HSIM 1. D	Policy and procedure for clinical records	L681

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Patient Family Centered Care (HPFC)		
HSIM 2. I	List of no not use symbols, acronyms, and abbreviations	N/A
HSIM 4.I	Entries in the clinical record comply with policy	L679
HSIM 7.I	Retention of records in the event of discontinued operations	L681
Hospice Services Emergency Preparedness (HSEP)		
HSEP 2. D	The Emergency Plan including the all-hazards risk assessment	E-0004, E-0006, E-0007, E-0009
HSEP 3. D	Policies and Procedures	E-0013, E-0016, E-0019, E-0023 – E-0026
HSEP 4. D	The communication plan	E-0029-E-0033
HSEP 5. D	The training plan	E-0036, E-0037
HSEP 6. I	The testing plan	E-0039
HSEP 7. I	Unified and integrated EP program if part of an integrated health system (as applicable)	E-0042
Hospice Quality Assessment Performance Improvement (QAPI)		
HQPI 1. D	Responsibility of the Governing body for QAPI program	L559-561, L565, L575
HQPI 6. I	Hospice performance improvement (PI) activities	L566, L568, L580, L586
HQPI 9. I	The scope of performance improvement projects conducted annually	L571, L572, L573
Hospice Leadership and Governance (HSLG)		
HSLG 3. I	Duties and responsibilities to be assigned to alternate	L651
HSLG 14. D	Oversight of all written agreements (contracts)	L655
HSLG 15. D	The medical director contract (if applicable)	L666
HSLG 16. D	Specialized nursing service contract (if applicable)	L593
HSLG 17. I	A hospice operating multiple locations	L656 -L659, L799