

# Home Care Policy List

<b>Standard</b>	<b>Policy and Procedure that:</b>
<b>HCCC</b>	<b><i>Client-Centered Care/Service</i></b>
HCCC.5	Defines expectations for staff reporting of potential abuse
HCCC.6	Defines complaint process
<b>HCIC</b>	<b><i>Home Care Infection Prevention &amp; Control</i></b>
HCIC.1	Addresses Infection Prevention and Control processes
HCIC.4	Addresses required TB testing/screening
HCIC.5	Addresses staff infectious disease screening and testing
HCIC.6	Defines work related staff exposures processes
<b>HCEP</b>	<b><i>Home Care Emergency Preparedness</i></b>
HCEP.1	Emergency preparedness plan either written as a policy <b>and/or</b> as a distinct emergency plan.
<b>HCQA</b>	<b><i>Home Care Quality Assurance and Performance Improvement</i></b>
HCQA.1	Performance improvement plan in policy <b>and/or</b> as a distinct quality plan
<b>HCMG</b>	<b><i>Home Care Management and Governance</i></b>
HCMG.7	Defines Human Resources policies relative to all service lines
HCMG.9	Defines clinical record content for each service line
<b>HCPS</b>	<b><i>Home Care Professional Services</i></b>
HCPS.2	Defines intake/admission criteria, assessment timing and place
HCPS.5	Defines Plan of Care development and coordination with the physician
HCPS.11	Defines supervision of Healthcare Professionals
HCPS.13	Defines staff orientation, competency assessment, and instruction
HCPS.14	Defines processes to end care
<b>HCPC</b>	<b><i>Home Personal Care Services</i></b>
HCPC.2	Defines timing, mode of evaluation and who conducts the evaluation
HCPC.5	Addresses development of personal care service plan
HCPC.7	Defines who, how and when staff instruction is provided
HCPC.12	Defines staff orientation, competency assessment, staff instruction and documentation
HCPC.13	Defines personal care supervision
HCPC.15	Defines processes to end care
<b>HCCE</b>	<b><i>Home Companion and Environmental Services</i></b>
HCCE.2	Defines timing, mode of evaluation and who conducts the evaluation
HCCE.5	Addresses development of companion/environmental services service plan
HCCE.7	Defines who, how and when staff instruction is provided
HCCE.12	Addresses staff orientation, competency assessment, staff instruction and documentation
HCCE.13	Defines personal care supervision
HCCE.15	Defines processes to end companion and/or environmental services